

Peninsula Country Market



2017 Vendor/Member Application

Welcome to the 2017 Peninsula Country Market!

We are proud to celebrate the 27th year of our outdoor market, offering shoppers a wide variety of local goods and services to meet their needs. We are *'the'* local gathering place for our community, every Saturday morning from June until Thanksgiving at the Saanich Fairground.

The Peninsula Country Market is a not-for-profit market, run by volunteers.

2017 Market Schedule

Our first market will be held in partnership with the **Brentwood Bay Festival** at Pioneer Park in Brentwood Bay on **June 3**.

Market Day is **Saturday** from **9am – 1pm** at the **Saanich Fairground**, every week from **June 10** to **October 7** *except for September 3 (the weekend of the historic Saanich Fair)*.

The **market fees** for 2017 are:

- \$27 per space
- \$22 for each additional space
- \$40 annual membership

Dues and fees are not prorated. Your annual membership to the Society is payable immediately. Please enclose payment with your completed forms and submit your application. Applications are accepted throughout the market season.

info@peninsulacountrymarket.ca

Prepaid Space

To guarantee your place at the Market, prepay your space (fees are non-refundable).

Shop in comfort in the fall!

The Market has the option of moving into the RCMP Barn at the Fairgrounds after September 9 if the weather is not market friendly, in order to protect vendor products and offer customers a more comfortable shopping experience. We are working with the Saanich Fair to make the barn a more inviting environment.

Online Vendor Profiles

Promote your market business on the Peninsula Country Market website! The Peninsula Country Market includes a **FREE** online profile with your paid annual membership.

www.peninsulacountrymarket.ca

Your vendor listing gives your customers current information about your products and access to you. **Each year the Peninsula Country Market website receives thousands of visits.**

What this package contains

- Vendor application form
- Member information form, including your online profile
- Market rules and regulations

To register please return your:

- Completed membership form
- Completed vendor application form
- Signed rules and regulations
- Additional documentation required (food safety, for example)
- Membership dues and fees

Note: Please make copies of your forms for your records before mailing them to us!

Mail to:

**Peninsula Country Market
Box 154, Saanichton BC V8M 2C3**

Market phone: 250-216-0521

www.peninsulacountrymarket.ca

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Market Rules and Regulations

Field Conduct –Members/Vendors are required to be cooperative, respectful and courteous to the Market Manager and fellow members at all times. The Market supports a 'ZERO' tolerance policy in regards to any aggressive behavior or foul language. Any member/vendor showing such behavior will be asked to leave the field immediately and their vendor privileges suspended until further notice by the Market Manager.

1. "Local", with respect to the regulations below, is defined as "Vancouver Island and the adjoining Gulf Islands".
2. Priority is given to vendors selling local produce, food products and crafts made from local materials. All vendors are required to have their contact information available for customers at all times.
3. Vendors wanting to represent or sell produce from outside of the local area, but grown in B.C., must first have Market Managers approval. (**Note:** The Market Manager may seek input from other farmers selling a similar or related item in their evaluation process to determine the appropriateness of the produce item being sold on the field).
4. The Peninsula Country Market reserves the right to regulate the type and nature of all products offered for sale and the display of those items. Any decision made at the Market Manager's discretion is final. Note: An appeal form is available on the PCM website and may be submitted to the PCM Board for review and consideration.
5. The food vendors are required to comply at all times with, all Island Health food safety regulations and the Market Manager is responsible to monitor such regulations. A copy of the required approval forms and/or permits must be available for inspection each market day.
6. Vendors are required to register '**ALL**' products they intend to sell upon submission of their membership application, and must notify the Market Manager of any additions. Products put out for sale without notification to the Market Manager may result in vendor privileges being suspended at the discretion of the Market Manager.
7. The Peninsula Country Market has liability insurance to cover the hours of the Market; however, it will not accept responsibility for the negligence of individual members/vendors. Every member is encouraged to ensure their homeowner, business, or other insurance policy covers them for participation in the Market.
8. Vendors are responsible for securing their canopies or umbrellas to the ground to ensure that they remain attached to the ground in the event of strong winds.
9. For reasons of safety, vendors' vehicles should not be moved during the Market hours and must be off the field area used by the customers no later than 8:45am. Parking on the market field limited to one vehicle.

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10. Vendors are responsible for keeping their areas tidy and for removing any litter left in their area after the Market.
11. Vendors are encouraged to leave their dogs at home, if not, vendors should keep their dogs on a leash at all times.
12. The Market is open to the public from 9:00am to 1:00pm. **Please do not arrive before 7:30am**, but do arrive in time to be set up by 8:45am and **do not leave before 1:00pm**. Vendors arriving **after** 8:30am on Market day may find their space has been reassigned.
13. Vendors who confirm future attendance of a specific date to the Market Manager, and then decide to 'not attend' **must notify the Market Manager by 8pm of the Thursday before that Market**. Leave a message at 250-216-0521, or advise the Market Manager by email. **If you do not attend the market, a space reservation fee of \$10.00 is due and payable at the next market *without exception*. If you do not attend and have not contacted the manager the reservation fee is the full market fee payable at the next market.**
14. Fees for 2017: Annual Membership \$40.00 (**must be paid** when the membership application form is submitted for the current market year). Initial space \$27.00; \$22.00 for the second space.
15. Stall fees are due by 10:00am on Market Day and will be collected by the Market Manager.
16. The Peninsula Country Market reserves the right to deny space to vendors who do not comply with the above rules and regulations, and to close any vendor who is found in violation of these regulations during the market.
17. **In the event of severe weather or other critical incident that threatens the health and safety of vendors and market customers, the Market Manager may declare the market closed. All vendors must immediately shut down their booths and cease sales immediately when this action is taken.**

I have read and agree to the above Rules and Regulations:

Member signature

Questions? Contact the Market Manager at **250-216-0521** or email **info@peninsulacountrymarket.ca**

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Vendor Application

Check vendor type(s):

Food Vendor Farm Vendor Craft Vendor Other _____

Below register and describe ALL products for sale offered throughout the season. If you add new products during the market season, you MUST inform the Market Manager.

Provide documentation demonstrating that you meet Island Health food safety requirements, if applicable (www.viha.ca/mho/food/). Attach a current copy of required permits or certificates and a copy of your food safe certificate(s).

Name: _____ Date _____

Business name: _____

List produce/products/services for sale: (please be very specific; include attachments if necessary)

Item	Description (type, packaging, service, storage, etc.)

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Membership Information

Name(s): _____ Date: _____

Business name: _____

Mailing address: _____

City: _____ Postal Code _____

Phone: _____ Mobile Phone: _____

Email: _____

Website: _____

Online business description (125 words) This is information that will be posted online on our website and available to the public. If you do not want some information public, please leave the line blank.

Name(s): _____

Business name: _____

Phone: _____ Mobile Phone: _____

Email: _____

Website: _____

Describe your business in 125 words or less. Please copy and email this information directly to our web manager at info@peninsulacountrymarket.ca (so we don't have to re-type).

Photocopy the vendor application, member information and the rules and regulations (with signature) for your records and mail the original copy with your payments to:

Peninsula Country Market
PO Box 154
Saanichton BC V8M 2C3

Circle the dates you would like to attend.

June 03 10 17 24 **July** 01 08 15 22 29 **Aug** 05 12 19 26
Sept 09 16 23 30 **Oct** 07

Note: The June 3 market is held in Pioneer Park, Brentwood Bay. There is no market on September 2 (the weekend of the Saanich Fair).

Note: Payments are non-refundable.