

Peninsula Country Market

Rules and Regulations for Business Vendors 2020

Field Conduct –Members/Vendors are required to be cooperative, respectful and courteous to the Market Manager and fellow members at all times. The Market supports a 'ZERO' tolerance policy in regards to any aggressive behavior or foul language. Any member/vendor showing such behavior will be asked to leave the field immediately and their vendor privileges suspended until further notice by the Market Manager.

1. Business vendors may promote but not sell their products at the Market.
2. "Local" is defined as "Vancouver Island and the adjoining Gulf Islands".
3. Priority is given to business vendors promoting local products. All vendors are required to have their contact information posted clearly and available to customers at all times.
4. The Peninsula Country Market reserves the right to regulate the type and nature of all products offered for display. Any decision made at the Market Manager's discretion is final. Note: An appeal form is available on the PCM website and may be submitted to the PCM Board for review and consideration.
5. Food vendors are required to comply at all times with all Island Health food safety health regulations – and the Market Manager is responsible to monitor such regulations. A copy of the required approval forms and/or permits must be available for inspection each market day by the Market Manager if necessary.
6. In order to reduce waste, all food vendors must use commercially compostable packaging, sampling containers and utensils.
7. Vendors are responsible for their own garbage. For example, large boxes and other materials should be taken home for recycling or re-use.
8. Business vendors are required to register '**ALL**' products they intend to display upon submission of their membership application, and must notify the Market Manager of any additions. Products put on display without notification to the Market Manager may result in vendor privileges being suspended at the discretion of the Market Manager.
9. The Peninsula Country Market has liability insurance to cover the hours of the Market; however, it will not accept responsibility for the negligence of individual members/vendors. Every member is encouraged to ensure their homeowner, business, or other insurance policy covers them for participation in the Market.
10. For reasons of safety, vendors' vehicles should not be moved during the Market hours and must be off the field area used by the customers **no later than 8:45am**. Please limit parking on site to one vehicle. Extra vehicles should be parked in the parking lot.
11. Vendors are responsible for keeping their areas tidy and for removing any litter left in their area after the Market.
12. Vendors are encouraged to leave their dogs at home; if not, vendors should keep their dogs on a leash at all times.
13. Vendors are responsible for securing their canopies or umbrellas to the ground to ensure that they remain attached to the ground in the event of strong winds.
14. The Market is open to the public from 9:00am to 1:00pm. **Please do not arrive before 7:30 am** but do arrive in time to be set up by 8:45am and **do not leave before 1:00pm**. Vendors arriving after 8:30am on Market day may find their space has been reassigned. Vendors who confirm future attendance of a specific date to the Market Manager, and then decide to 'not attend' **must notify the Market Manager by 8pm of the Thursday before that Market**. Leave a message at 250-216-0521, or advise the Market Manager via

info@peninsulacountrymarket.ca. **If you do not attend the market, a space reservation fee of \$10.00 is due and payable at the next market *without exception*. If you do not attend and have not contacted the manager the reservation fee is the full market fee payable at the next market.**

15. The Peninsula Country Market reserves the right to deny space to vendors who do not comply with the above rules and regulations, and to close any vendor who is found in violation of these regulations during the market.
16. **In the event of severe weather or other critical incident that threatens the health and safety of vendors and market customers, the Market Manager may declare the market closed. All vendors must immediately shut down their booths and cease sales immediately when this action is taken.**

I have read and agree to the above Rules and Regulations:

(member name – please print)

(member signature)

Questions? Contact the Market Manager at **250-216-0521** or email info@peninsulacountrymarket.ca