

Peninsula Country Market Society

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Field Services Manager

- The Peninsula Country Market is looking for a community-minded individual to set up and take down our Saturday morning market for the 2019 market season (June through Thanksgiving). There are 18 markets at the Saanich Fairground during the 2019 market season, from Saturday, June 8, through to Saturday, October 12 (not including the weekend of the Saanich Fair). The field manager is also responsible for providing a truck capable of towing the music stage and agricultural educational trailer short distances. Attendance at all markets is expected

Market setup of on market day (\$150/market day)

1. Coordinate setup of the market field on Saturday morning by 8:50 a.m. (2 hours) with the assistance of a Youth Employment Program student.
 - Position the market stage and agriculture education trailer on the field
 - Set up power for music
 - Set up tents, tables and chairs in the public seating area
 - Put out recycling and garbage cans
 - Put out sandwich board signs on local streets
2. Remain on site and assist the market manager as needed, as well as overseeing the Youth Employment Program students.
3. Coordinate take down of the market field on Saturday by 2:30 p.m. (2 hours) with the assistance of a Youth Employment Program student.
 - Retrieve sandwich board signs (12:30 p.m.)
 - Take down tents, tables and chairs and pack on the music stage
 - Collect garbage and recycling containers
 - Return the music stage and the agriculture education trailer to their parking spots

Other activities

4. Before the start of the market season (after May 15), assist the Board in completing a 'start of season' inventory of equipment, and assist in preparing the equipment for the market season (\$100);
5. At the end of the market season (before October 20), assist the Board in performing an 'end of season' inventory of equipment, and assist in putting the equipment away into storage for the off-season and secure accordingly (\$100).