

Peninsula Country Market



2022 Vendor/Member Application

Welcome to the
2022 Peninsula Country Market!

We are proud to celebrate the 31st year of our outdoor market, offering shoppers a wide variety of local goods and services to meet their needs. We are *'the'* local gathering place for our community, every Saturday morning from June until Thanksgiving at the Saanich Fairground.

The Peninsula Country Market is a not-for-profit market, run by volunteers.

2022 Market Schedule

Our first market will be held on Saturday **June 4**.

Market Day is **Saturday** from **9am – 1pm** at the **Saanich Fairground**, every week from **June 4** to **October 8** *except possibly for September 3 (the weekend of the historic Saanich Fair), PLUS Nov 5, 12, 19 and Dec 10* which will be inside the RCMP Barn.

The **market fees** for 2022 are:

- \$30 per space
- \$25 for each additional space
- \$40 annual membership

Dues and fees are not prorated. Your annual membership to the Society is payable immediately. Please enclose payment with your completed forms and submit your application. Applications are accepted throughout the market season.

info@peninsulacountrymarket.ca

Prepaid Space

To guarantee your place at the Market, prepay your space (fees are non-refundable).

Shop in comfort in the fall!

The Market has the option of moving into the RCMP Barn at the Fairgrounds after September 10 if the weather is not market friendly, to protect vendor products and offer customers a more comfortable shopping experience. The November and December markets WILL be in the barn.

Online Vendor Profiles

Promote your market business on the Peninsula Country Market website! The Peninsula Country Market includes a **FREE** online profile with your paid annual membership.

www.peninsulacountrymarket.ca

Your vendor listing gives your customers current information about your products and access to you. **Each year the Peninsula Country Market website receives thousands of visits.**

What this package contains

- Vendor application form
- Member information form, including your online profile
- Market rules and regulations

To register please return your:

- Completed membership form
- Completed vendor application form
- Signed rules and regulations
- Additional documentation required (food safety, for example)
- Membership dues and fees

Note: Please make copies of your forms for your records before mailing them to us!

Mail to:

**Peninsula Country Market
Box 154, Saanichton BC V8M 2C3**

Market phone: 250-216-0521

www.peninsulacountrymarket.ca

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Market Rules and Regulations

Field Conduct –Members/Vendors are required to be cooperative, respectful, and courteous to the Market Manager and fellow members always. The Market supports a 'ZERO' tolerance policy regarding any aggressive behavior or foul language. Any member/vendor showing such behavior will be asked to leave the field immediately and their vendor privileges suspended until further notice by the Market Manager.

1. "Local", with respect to the regulations below, is defined as "Vancouver Island and the adjoining Gulf Islands".
2. Priority is given to vendors selling local produce, food products and crafts made from local materials. All vendors are required to always have their contact information available for customers.
3. Vendors wanting to represent or sell produce from outside of the local area, but grown in B.C., must first have Market Managers approval. (**Note:** The Market Manager may seek input from other farmers selling a similar or related item in their evaluation process to determine the appropriateness of the produce item being sold on the field).
4. The Peninsula Country Market reserves the right to regulate the type and nature of all products offered for sale and the display of those items. Any decision made at the Market Manager's discretion is final. Note: An appeal form is available on the PCM website and may be submitted to the PCM Board for review and consideration.
5. The food vendors are required to always comply with, all Island Health food safety regulations and the Market Manager is responsible to monitor such regulations. A copy of the required approval forms and/or permits must be available for inspection each market day.
6. To reduce waste, all food vendors **must use commercially compostable** packaging, sampling containers and utensils.
7. Vendors are responsible for their own garbage. For example, large boxes and other materials should be taken home for recycling or re-use.
8. Vendors are required to register ALL products they intend to sell upon submission of their membership application and must notify the Market Manager of any additions. Products put out for sale without notification to the Market Manager may result in vendor privileges being suspended at the discretion of the Market Manager.
9. The Peninsula Country Market has liability insurance to cover the hours of the market however, it will not accept responsibility for the negligence of individual members/vendors. Every member is encouraged to ensure their homeowner, business or other insurance policy covers them for participation at the market.

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10. Vendors are responsible for securing their canopies or umbrellas to the ground to ensure that they remain attached to the ground in the event of strong winds.
11. For safety reasons, vendors' vehicles should not be moved during market hours and must be off the field area used by customers no later than 8:45am. Parking on the market field limited to one vehicle.
12. Vendors are responsible for keeping their areas tidy and for removing any litter left in their area after the market.
13. Vendors are encouraged to leave their dogs at home, if not, vendors should always keep their dogs on a leash.
14. The Market is open to the public from 9:00am to 1:00pm.
You may arrive at 7:00am to begin your set-up. Set up should be completed by 8:45am. Vendors arriving after 8:30am may find their space has been reassigned.
All vendors **MUST** remain completely set-up until our closing time of 1:00pm. To begin packing up early is unprofessional but also inconsiderate to your fellow vendors as well as to market patrons.
15. Vendors who cannot attend a market that they had previously committed to must notify the Market Manager via email by 6:00pm of the Thursday before that Market.
If a vendor lets the Market Manager know after Thursday at 6:00pm, but before 7:00am on the morning of the market, a space reservation fee of \$10 will be collected at the next market.
If a vendor does not attend and has not communicated with the manager, this is called a "no-show" and the full space reservation fee of \$30 will be payable at the next market.
16. Fees for 2022: Annual Membership \$40. Single space \$30.00; \$25.00 for an additional space.
17. Space fees will be collected by the Market Manager at some time on each market day.
18. The Peninsula Country Market reserves the right to deny space to vendors who do not comply with the above rules and regulations, and to close any vendor who is found in violation of these regulations during the market.
19. **In the event of severe weather or other critical incident that threatens the health and safety of vendors and market customers, the Market Manager may declare the market closed. All vendors must immediately shut down their booths and cease sales immediately when this action is taken.**

I have read and agree to the above Rules and Regulations:

Member signature

Questions? Contact the Market Manager at **250-216-0521** or email **info@peninsulacountrymarket.ca**

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Vendor Application

Check vendor type(s):

Food Vendor Farm Vendor Craft Vendor Other _____

Below register and describe ALL products for sale offered throughout the season. If you add new products during the market season, you MUST inform the Market Manager.

Provide documentation demonstrating that you meet Island Health food safety requirements, if applicable (www.viha.ca/mho/food/). Attach a current copy of required permits or certificates and a copy of your food safe certificate(s).

Name: _____

Date _____

Business name: _____

List produce/products/services for sale: (please be specific; include attachments if necessary)

Item	Description (type, packaging, service, storage, etc.)

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Membership Information

Name(s): _____ Date: _____

Business name: _____

Mailing address: _____

City: _____ Postal Code _____

Phone: _____ Mobile Phone: _____

Email: _____

Website: _____

Online business description (125 words) This is information that will be posted online on our website and available to the public. If you do not want some information public, please leave the line blank.

Name(s): _____

Business name: _____

Phone: _____ Mobile Phone: _____

Email: _____

Website: _____

Describe your business in 125 words or less. Please copy and email this information directly to our web manager at info@peninsulacountrymarket.ca (so we don't have to re-type).

Photocopy the vendor application, member information and the rules and regulations (with signature) for your records and mail the original copy with your payments to:

Peninsula Country Market
PO Box 154
Saanichton BC V8M 2C3

Circle the SATURDAY dates you would like to attend:

June 4 11 18 25 July 2 9 16 23 30 Aug 6 13 20 27 Sept 10 17 24 Oct 1 8
Nov 5 12 19 Dec 10

Note: There will likely be no market on September 3 (the weekend of the Saanich Fair), depending on Covid restrictions.

Note: Payments are non-refundable.