

Peninsula Country Market

Vendor Rules and Guidelines

(Updated May 2025)

The Peninsula Country Market strives to provide a vibrant, respectful, and safe community market for vendors and patrons alike. The following rules apply to all participating vendors and are subject to review and amendment by the Market Board as needed.

Field Conduct

- Vendors are expected to be **cooperative, respectful, and courteous** to the Market Manager, volunteers, patrons, and fellow vendors at all times.
 - The Market enforces a **ZERO tolerance policy** regarding aggressive behavior or foul language. Any vendor engaging in such behavior will be asked to leave immediately and may have their vending privileges suspended at the Market Manager's discretion.
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Vendor Requirements & Regulations

1. **"Local"** is defined as *Vancouver Island and the adjoining Gulf Islands*.
 2. Priority is given to vendors offering **local produce, food products, and handmade crafts made from local materials**.
 3. Vendors must always have their **contact information clearly visible** for customers.
 4. Vendors wishing to sell **produce from outside the local area but within B.C.** must receive prior approval from the Market Manager. Input may be sought from other farmers before a decision is made.
 5. The Market reserves the right to **regulate all products offered for sale** and their display. Final decisions rest with the Market Manager. Appeals may be submitted to the PCM Board using the form available on the PCM website.
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Food Safety & Packaging

6. All food vendors must comply with **Island Health food safety regulations**. Required permits and approvals must be available for inspection each market day.

7. To support sustainability, food vendors are required to use **commercially compostable** packaging, containers, and utensils.
 8. Vendors are responsible for their **own waste and garbage**. Large boxes and packaging must be taken home. Vendors must keep their space tidy and free of litter — including areas in front of their booth.
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Product Registration & Insurance

9. Vendors must **register all intended sale items** when applying. Additional products must be pre-approved by the Market Manager. Unregistered items may result in suspension of vending privileges.
 10. Vendors are encouraged (but not required) to carry **liability insurance**. Preferred rates are available through **Duuo Insurance** and **Western Financial Group** when mentioning the Peninsula Country Market.
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Safety, Setup, and Attendance

11. All vendors must **secure tents/canopies/umbrellas** with proper weights or stakes on **each leg**. Unsecured setups will not be permitted.
 12. Vendor **vehicles must be off the field by 8:45am** and not moved during market hours. Only one vehicle may be parked on the market field.
 13. Vendors must supply their own **tables, tents, chairs**, and any other setup equipment. The Market does not rent out these items.
 14. Vendors are **encouraged to leave pets at home**. If bringing a dog, it must be leashed and well-behaved.
 15. **Market hours** are 9:00am–1:00pm. Vendors may arrive at 7:00am and must be fully set up by 8:45am. Vendors arriving after 8:30am may lose their assigned space. **Packing up early is not permitted.**
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Cancellations & Fees

16. Vendors must notify the Market Manager by **Thursday at 6:00pm** if they need to cancel.
 - Late cancellations (after Thursday but before 7:00am Saturday): **\$10 fee** payable at the next market.
 - No-shows (no communication): **\$30 fee** payable at the next market.

17. **2025 Fees:**

- Annual Membership: \$40
- Single Market Space: \$30
- Additional Space (if available): \$25
The Market Manager will collect payment during each market in **cash or cheque**. Receipts will be provided.

Closures & Emergencies

18. In the event of **severe weather or other emergencies**, the Market Manager may declare the market closed. Vendors must **cease operations and vacate** immediately when this occurs.

If you have any questions or require clarification, please contact the **Market Manager** or visit the **Peninsula Country Market website**.

Thank you for helping us keep the Peninsula Country Market a welcoming, safe, and vibrant community space!

